



INFORMATION AND POLICIES

Dear Dancer,

Welcome to FOCUS Dance Center where our "FOCUS" is to provide you with the very best instruction in the art and entertainment of dance.

We are thrilled you have chosen our wonderful Performing Arts Center, and look forward to the opportunity to work with you. Here's to a year filled with new and exciting beginnings!

- **Our Summer Season begins in July 5, 2011 and runs through August 29, 2011.** Summer session is a great opportunity to test out new classes and fine tune dance technique.
- **Our Regular Dance year begins September 6, 2011 and ends June 24, 2012.** We spend September through January training our students in dance technique and performance in preparation for our end of the year Dance Concert. We request parents to only observe the last 10 minutes of class so as not to distract the dancers during their learning experience. This is an exciting time when we build teamwork, discipline, life-long friendships and a passion for dance.
- In the months of October/November we begin preparations for costuming our dances for the end of the year Dance Concert Series. At this time, we will collect an **\$80.00 CONCERT FEE** for each class your child performs during concert week. **Please be aware that you may have additional costs for the concert.**
- In January we begin **Choreography for your Concert dances. This is an opportunity to display your skills and training and learn the art of performance.** It is very important that attendance be consistent to ensure the success of your dances. Please know that young dancers will be in evening shows and possibly up past their bedtimes for our Concerts. Welcome to Showbiz!
- In February we will begin taking a list of **volunteers** to help and assist with Dress Rehearsals and Performances. Volunteers and Volunteer Coordinators will receive first selection of Concert Tickets. Volunteering involves a commitment to the Dress Rehearsal, Concert and a **one hour** tour of the Barclay Theater, to train our Volunteers so they will be prepared.
- During the month of April, the faculty evaluates each student and fills out a report card for placement in the coming Summer and Fall Sessions. These evaluations will be available for pick up at the Focus Office prior to Summer Registration.
- **Costumes** will be distributed to classes in May. (Please refer to the attached class Dress Code to insure that you have the proper style of tights and shoes for dance classes as well as our end of the year performances! Hip Hop classes may be required to purchase a specific type of sneaker for their dance and some Jazz and Lyrical classes may need to purchase a specific color of Jazz shoe other than the color listed on the dress code. We promise to give you this information by May to give you plenty of time to make this purchase!)

- Order forms for **individual and group pictures as well as Videos and DVDs** of all performances, will be available for purchase at time of the Concert. **Professional pictures will be taken at the end of the year before Concert week at FOCUS Dance Center during regularly scheduled class times.** This is not required, but offered for purchase to capture the memories of the year with professional photography and Video.

- **NEW TICKET PROCESSING: TICKET PRICE of \$21.00 includes Irvine Barclay Theater customer service fee.** We have streamlined our FOCUS Concert ticketing process even more this year. FOCUS will be able to guarantee each family two tickets, and in most cases, any additional tickets requested beyond the first two. A charge to your credit card will take place once we have determined how much of your request we can accommodate. If we are unable to accommodate the total tickets requested, we will contact you before charging your card. Priority in processing additional ticket requests will go to our **Fabulous Concert Volunteers First!**

- **Ticket Request Forms:** All ticket request forms for the FOCUS Concert Series, will be available through the FOCUS ticketing website ONLY. At this time, FOCUS will then accommodate tickets by priority on a first come, first served basis, starting with Concert Volunteers! Once the two tickets per family per show have been met, FOCUS will then do their best to satisfy all additional ticket requests.

- **General Public Tickets Sales: Tickets go on sale** to the General Public (through the Irvine Barclay Theater only) once all FOCUS families ticket requests have been processed. At that time the public may purchase as many tickets as they wish, provided tickets are still available.

- **PLEASE BE ADVISED THAT IN THE PAST OUR CONCERTS HAVE SOLD OUT BEFORE TICKETS WERE AVAILABLE TO THE PUBLIC, SO WE RECOMMEND ALL FOCUS PARENTS TO THEIR SUBMIT YOUR TICKET REQUEST FORMS TO THE FOCUS!**

- **No** parents are allowed back stage for dress rehearsals or performances unless you are a volunteer for that dress rehearsal and show. However, no parent may volunteer for a show in which their child is dancing.

- Dancers are required as part of their participation in the Concert, to attend the Technical Rehearsal and Dress Rehearsals held the last 2 weeks before the Performances. **(These rehearsals may be scheduled outside of your regular class meetings.)**

- **TECHNICAL REHEARSALS** and Picture Week will take place two weeks prior to concert.

- **PREP WEEK: Monday June 11 through Sunday June 17 FOCUS will be closed because of our concert series held in late June. In consideration to our clients (with finals, end of the year school events, etc.), we will be giving our families this week off. ☺**

FDC @ THE BARCLAY
DRESS-REHEARSALS & CONCERT-PERFORMANCES
(TENTATIVE DATES)

2012
Monday - June 18
thru
Sunday – June 24

- Specific dates and times will be given for your individual/by-dance: Technical Rehearsal, Dress Rehearsal, and Performance approximately **two months** prior to the Concert.

One Big Frequently Asked Question:

Why is my child not performing all three of her dances on the same night?

Answer:

Please note and understand the complexity involved in arranging roughly two hundred dances (involving several hundred dancers/families), many appearing in multiple dances over seven concert performances and respective Dress-Rehearsals in an eight day period. These multi-layered dynamics make for a difficult task in creating a “flow” to the concerts while accommodating the understandable desire to not find that all seven of your Dancer’s dances are spread over all seven of the concert performances. We take great consideration to consolidate our clients’ stage appearances and resulting audience attendances to the smallest number possible. However, the numbers do not allow for there to not be that one poor family whose daughter’s two dances are spread over six concerts on eleven different days.

That, of course, was a comical (or so attempted), exaggerated analogy with neither a commitment to math nor a hint of physics. But...you just might find all of your dances performing within a mere one or two shows, or you might (not without much effort on our part to avoid such unfortunate results) find yourself at nearly every show for your young Star’s multiple appearances.

If so, rest assured your Dancer will be enjoying a wonderful variety of live performing arts experiences -- all while celebrating with friends, looking his/her Star-Best, and taking to the stage with eager anticipation.

TUITION

MONTHLY OPTION RATES FOR ANNUAL TUITION

1 hour per week	-	\$ 50.00	11 hours per week	-	\$290.00
2 hours per week	-	\$ 96.00	12 hours per week	-	\$310.00
3 hours per week	-	\$122.00	13 hours per week	-	\$330.00
4 hours per week	-	\$146.00	14 hours per week	-	\$350.00
5 hours per week	-	\$166.00	15 hours per week	-	\$370.00
6 hours per week	-	\$190.00	16 hours per week	-	\$390.00
7 hours per week	-	\$210.00	17 hours per week	-	\$410.00
8 hours per week	-	\$230.00	18 hours per week	-	\$430.00
9 hours per week	-	\$250.00	19 hours per week	-	\$440.00
10 hours per week	-	\$270.00	20 hours per week	-	\$450.00

(No Refunds, Credits, or Carry-overs to Next Season)

REGISTRATION FEE

There is an annual, **non-refundable**, \$15 Registration/Processing fee for all new and returning students, collected during Fall Registration.

UNLIMITED CLASSES*

1 Dancer	-	\$290
2 Dancers (siblings)	-	\$450

1 Dancer rate: requires that you enroll in a minimum of 11 class-hours per week at FOCUS Dance Center.

2 Dancer rate: requires that two siblings enroll in a combined total of 20 class-hours per week at FOCUS Dance Center.

*Unlimited classes **do not** include "MASTER" or specialty classes and are for "Drop-In" use only. You cannot **ENROLL** in a class using your Unlimited Status.

DROP-INS WELCOME

1 hour class	-	\$14
1.5 hour class	-	\$17

DISCOUNTS FOR COLLEGE-STUDENTS AND PROFESSIONALS*

1 hour class	-	\$12
1.5 hour class	-	\$15

* Discount **DOES NOT** apply to "MASTER" CLASSES. **Valid college ID** is required for student discount. SAG, AFTRA, AGVA, or EQUITY membership required for "Professional" discount.

SOLOS, DUO, TRIOS AND PRIVATE LESSONS

1/2 hour	-	\$45
1 hour	-	\$80

TUITION POLICIES

- Tuition is due on the **1st of every month** and must be paid prior to attending class.
- Tuition received after the **10th of the month** will result in a **\$15.00 late fee**.
- An annual \$15.00 processing-fee per student is applied at time of registration.
- **FOCUS Dance Center operates on a two-season year**. One ten-month season (Fall) and one two-month season (Summer). Your monthly tuition is billed in consistent installments, month by month. This is both a courtesy to our clients and an efficient way for us to operate. Making more time for teaching, by spending less time billing.
- **Note:** Any client may cancel their membership by the first of the month. There are no contracts!
- **Payment Options:** You can choose to pay upfront for the entire year or on a month-by-month basis.
- **Holiday-Vouchers are available at the front desk for students affected by the following holidays:**
 - **Memorial Day (Monday)**
 - **Thanksgiving (Thursday, Friday, Saturday)**
 - **Easter (Friday, Saturday, Sunday,)**
- **Holiday-Vouchers** cannot be applied to tuition.
- In the event you miss a class, you may request a **Make-Up Pass** allowing you to attend a similar class of the same level.
- There will be **no refunds** for missed classes.
- **Make-Up Passes must be requested** within one month **of the missed class**.
- **FOCUS Dance Center is not responsible for lost or stolen Vouchers or Passes.**
- Students with **poor attendance** may be required to take private lessons to learn missed material.

DANCE CENTER POLICIES

We appreciate your cooperation in upholding the following Policies at FOCUS DANCE CENTER for the benefit of all concerned.

Dancers:

- Please arrive on time at the designated class time, ready to dance. For safety reasons, dancers who arrive more than 10 minutes late will need to observe class.
- Instruction begins 5 minutes into each class and instruction ends on the hour or 1/2 hour depending on when class is scheduled.
- Please wear proper attire and appropriate shoes for dance. For safety reasons, dancers without proper attire will not be able to participate.
- Dancers in all ballet classes must wear their hair in a bun. For all other classes, hair must be secured off the face and neck.
- During class dancers may ask instructors questions. All other talking is inappropriate.
- Please be respectful and considerate of instructors and fellow students.
- Disruptive behavior will result in temporary or permanent loss of class participation privileges.
- Ask instructor for permission to leave classroom. After class, younger dancers remain in dance room until your parents arrive. FOCUS Dance Center is not responsible for students once they have left the Dance Center.
- No food, drinks, candies, or gum allowed in the dance rooms or down hallway. Closed water bottles are acceptable and encouraged. All food must be eaten in study area or outside. No cell phone use during class. Please keep all cell phones on vibrate.
- Students with inconsistent attendance may be required to take private lessons to learn missed material.
- Lost & found boxes are located in each dance studio. Each container is held for three months then taken to Good Will.

Parents:

- Please do not interrupt classes to speak with instructors. Contact the FOCUS Dance Center office with any questions or concerns you may have regarding our instructors, classes, or placement. Please contact the office to make an appointment to speak with the instructor.
- Please make sure the dancer arrives on time, ready to dance.
- Tuition is due the 1st of each month. We appreciate your promptness! A \$15 late fee will apply if payment is received after the 10th of the month.
- **Please notify the office in writing of any adds or drops to your dance schedule. Dancers must be officially enrolled in order to take each class. Your tuition will remain the same until written notification of any drops has been received.**

FOCUS DANCE CENTER DRESS CODE

The following list will assist you in your dancewear purchases.

As of: July 2011

- Dancers must wear appropriate dance shoes to each class.
- Please wear tights to class to protect the legs and keep the muscles warm.
- Warm-up attire is at the discretion of the instructor.
- Please do not wear baggy clothes to class. The instructor needs to be able to see your posture and alignment to properly assist you in your lessons.
- No sports bras or bra straps to be shown in Ballet Performance Technique classes.

Mommy Or Daddy & Me / Creative Dance / Pre-Ballet 1& 2

(Age Range: 2 – 6)

Hairstyle

- In a bun

Tights

- Pink
- Danskin #58
 - Theatrical Pink
- Capezio #3c
 - Ballet Pink

Leotard

- Solid Pink
 - Any Style

Ballet Slippers

- Pink
- Capezio #205
 - Full Sole Leather
- Bloch #SO205G
 - Full Sole Leather

Ballet Skirt

- Pink
 - Optional, But No Tu-Tus Or Sequins

Ballet 1-3 And Pre-Ballet 3

(Age Range: 7 – 18)

Hairstyle

- In a bun

Tights

- Pink
- Capezio #1816
 - Pink (Convertible)
- Capezio #1815C
 - Pink (Ultra Soft Children)

Leotard

- Black
 - Any Style
- Skirt at the discretion of instructor

Ballet Slipper

- Pink
- Bloch #S0203L
 - Split Sole
- Capezio #205
 - Full Sole Leather
- Bloch #SO205G
 - Full Sole Leather

Ballet 3/4 - 6 & All Ballet Performance Technique Classes

(Age Range: 9+)

Hairstyle

- In a bun

Tights

- Pink
- Capezio #1816
 - Pink (convertible)
- Capezio #14
 - Stretch & Hold

Leotard

- Black
 - No Other Colors On Leotard Please
- Any Style

Ballet Slippers

- Pink
- Sancha #S1C
 - Canvas (recommended)
- Bloch #SO203L
 - Split Sole
- Capezio #205
 - Full Sole Leather Style
- Bloch #SO205G
 - Full Sole Leather Style

Jr. TAP

(Age Range: 5 – 7)

Hairstyle

- In A Bun

Tights

- Tan
- Capezio #14
 - Hold & Stretch Footed
- Capezio #1816
 - Hold & Stretch Convertible

Top

- Solid Colored Tight Fitting
 - Any Style

Jazz Pants

- Black

Tap Shoes

- Black
- Bloch #S0302
 - Mary Janes

JR. JAZZ/JAZZ/LYRICAL/TURNS, TECH. & TRICKS/MUSICAL THEATER

(Age Range: 5+)

Hairstyle

- Bun or ponytail

Tights

- Tan
- Capezio #14
 - Hold & Stretch Footed
- Capezio #1816
 - Hold & Stretch Convertible

Top

- Tight Fitting - Any Style

Jazz pants, Dance Shorts & Skorts

- Black

Jazz and Lyrical Shoes

- Jazz
 - Black
- Lyrical
 - Tan
- Bloch #S0401
 - Gore Boots (Recommended)
- Capezio #CG05
 - Gore Boots

JR. HIP-HOP & HIP-HOP

(Age Range: All Ages)

Hairstyle

- In A Ponytail

Pants

- Jazz pants
- Cargo pants
- Sweat pants
- **NO JEANS**

Top

- Loose Shirts
- Tight Fitting Tops

Shoes*

- **NO BOOTS**
- **Rubber soled shoes ONLY!**
 - Dance Sneakers
 - Sneakers
 - Jazz Shoes

***Note: Please be aware that, depending on the final costume design for your dance, you may be additionally required to purchase a specific model/style/color of sneaker. In this instance, we will notify you no later than March, in order to acquire your sneakers before the June Concerts.**

FDC - Endorsed Dancewear Retailors

(FDC endorses stores not simply by proximity, but by the professionalism, integrity, and honorable business practice demonstrated within the Dance/Business Community)

Dans La Danse Dancewear

(First Recommended – Also Offers FDC Client Discount)

(Irvine)

17961 Sky Park Circle St. J
(949) 553-9900

Discount Dance Supply

(Santa Ana)

1931 North Tustin Ave
(714) 835-7275

(Laguna Hills)

24801 Alicia Pkwy
(949) 770-7107

(Anaheim)

1501 N Raymond Ave. Suite E
(714) 999-0955

(Rancho Santa Margarita)

29900 Aventura Suite B
(949) 858-0322

Danceworks Dancewear

(Huntington Beach)

7174 Edinger Ave.
(714) 847-8820

IMPORTANT FDC DATES 2011/2012/2013

Please Mark The Following Dates On Your Family Calendar!!!

FALL REGISTRATION APPOINTMENT DATES - (made online)

Returning Students:	Sunday – 07/31/11	9:00am – 5:00pm
Returning & New Students:	Sunday – 08/07/11	9:00am – 5:00pm
New Students:	Sunday – 08/14/11	9:00am – 5:00pm

(Note: Competing and Non-Competing-Stargazer Families; appointments on an as-needed basis)

2011/2012 - SUMMER & FALL SESSIONS

Summer 2011	Fall 2011/2012
Tuesday - 07/05/11	Tuesday – 09/06/11
~ thru ~	~ thru ~
Monday – 08/29/11	Sunday – 06/24/11

2011/2012 - HOLIDAY DATES

Thanksgiving:	Thursday – 11/24/11
<i>Classes resume:</i>	~ thru ~
Monday – 11/28/11	Sunday – 11/27/11
Christmas:	Monday – 12/19/11
<i>Classes resume:</i>	~ thru ~
Monday – 01/02/12	Sunday – 01/01/12
Easter:	Friday – 04/06/12
<i>Classes resume:</i>	~ thru ~
Monday – 04/09/12	Sunday – 04/08/12
Memorial Day:	Monday – 05/28/12
<i>Classes resume:</i>	
Tuesday – 05/29/12	

2012 - CONCERT DATES

Concert Prep Week:	Monday - 06/11/12
<i>(Studio Closed)</i>	thru
	Sunday - 06/17/12
Concert Dates:	Monday - 06/18/12
<i>(Rehearsals: Monday thru Friday)</i>	thru
<i>Concerts: Wednesday thru Sunday)</i>	Sunday - 06/24/12

A LOOK AHEAD... AFTER THE 2012 CONCERTS

2012/2013 - SUMMER & FALL SESSIONS

Summer 2012

Monday – 07/02/12
~ thru ~
Sunday – 08/26/12

Fall 2012/2013

Tuesday – 09/04/12
~ thru ~
Sunday – 06/XX/13
(Date To Come)

2012/2013 – INITIAL HOLIDAY DATES

Thanksgiving:

Classes resume:
Monday – 11/26/12

Thursday – 11/22/12

~ thru ~

Sunday – 11/25/12

Christmas:

Classes resume:
Monday – 01/07/13

Monday – 12/24/12

~ thru ~

Sunday – 01/06/13

That's about it... for now. We know this is a lot of information, but it will prove invaluable, at times. Keeping all of this in order is no small task, and we are only human. So, if you find an error, or feel something important is missing, please help us out and send us an email or give us a call.

Thanks for being part of FDC.

Sincerely,
FOCUS Dance Center Administration